

PROJECT BUDGET TEMPLATE

Grantee:

Name of Project:

Date:

	Requested of (funder)	In-Kind Contributions
A. Salaries		
Name and Position	\$	\$
Total Salaries	\$	\$
B. Purchased Services		
	\$	\$
Total Purchased Services	\$	\$
C. Expendable Supplies		
	\$	\$
Total Expendable Supplies	\$	\$
D. Equipment		
	\$	\$
Total Equipment	\$	\$
E. Other Expenses/Fees		
	\$	\$
Total Other Expenses	\$	\$
TOTAL COSTS ABOVE (A+B+C+D)	\$	\$

TOTAL PROJECT BUDGET:
AMOUNT REQUESTED FROM (FUNDER):
BUDGET PERIOD:

BUDGET NARRATIVE:

Provide budget justifications that give more detail on items included in the budget form, including the calculations used to determine expenses (i.e. *The Pregnancy Baby Book* (\$14.00 x 3 versions = \$42.00 or 1 Doula @ \$10/hr x 40 hours)

IN-KIND CONTRIBUTIONS are donations of time, money, objects, expertise, etc. Estimate each contribution in the form of dollars. Do not include cents.